

# UC SANTA BARBARA

## Administrative Services Division 10-Year Capital Plan and Space Needs

Campus Planning Committee

February 27, 2018

Joel Michaelsen, Interim Vice Chancellor

Renée Bahl, Associate Vice Chancellor

Willie Brown, Associate Vice Chancellor

Dustin Olson, Chief of Police

Kimberly Ray, Interim Audit & Advisory Services Director

Cynthia Señeriz, Human Resources Director



# Division Structure

- **Vice Chancellor's Office**
  - Audit & Advisory Services
  - Human Resources
  - Police
- **Design, Facilities & Safety Services**
- **Housing, Dining & Auxiliary Enterprises**

## ■ **Design, Facilities & Safety Services**

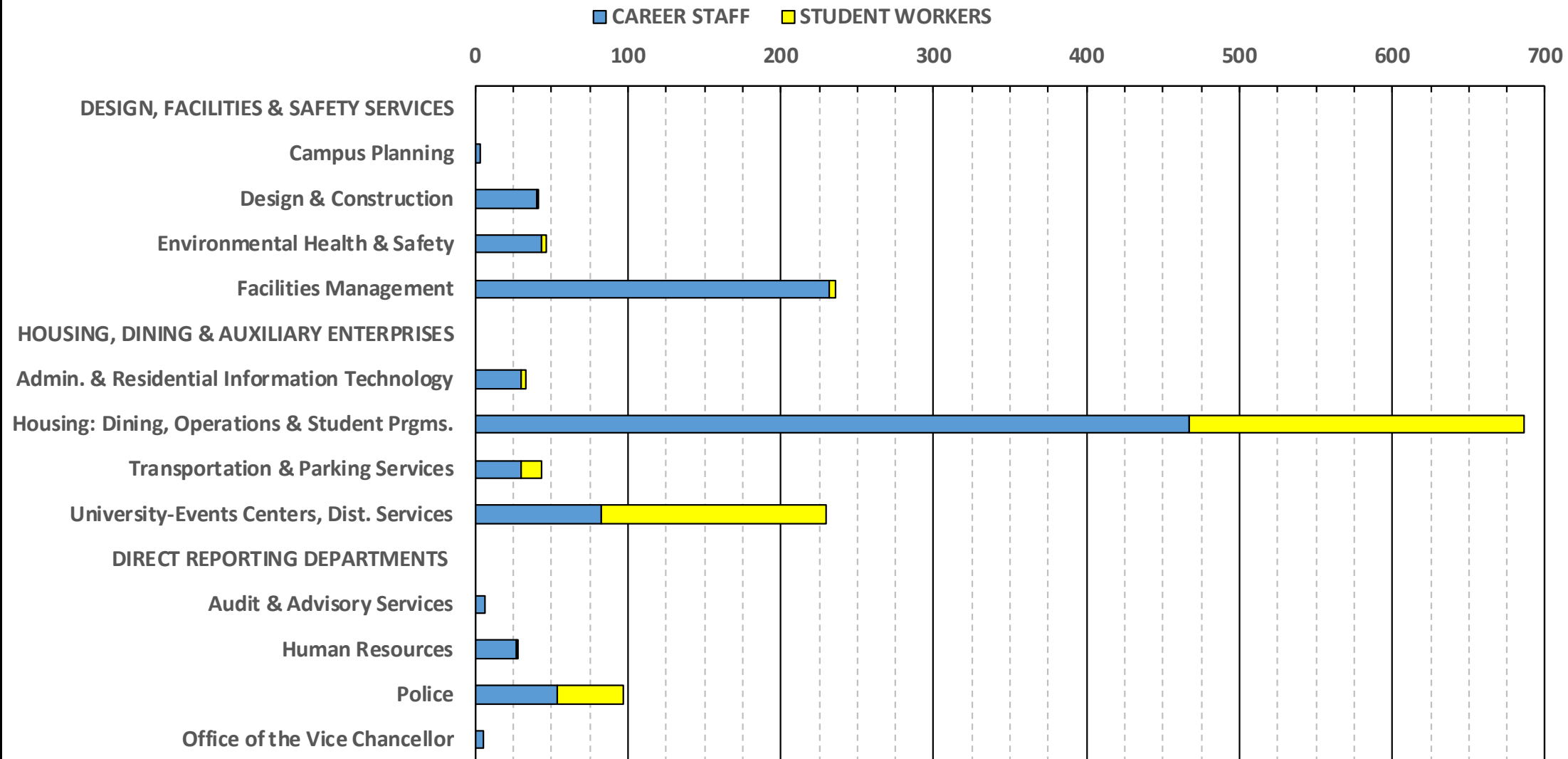
- Environmental Health & Safety
- Business & Financial Planning
- Campus Planning & Design
- Design & Construction Services
- Facilities Management

## ■ Housing, Dining & Auxiliary Enterprises

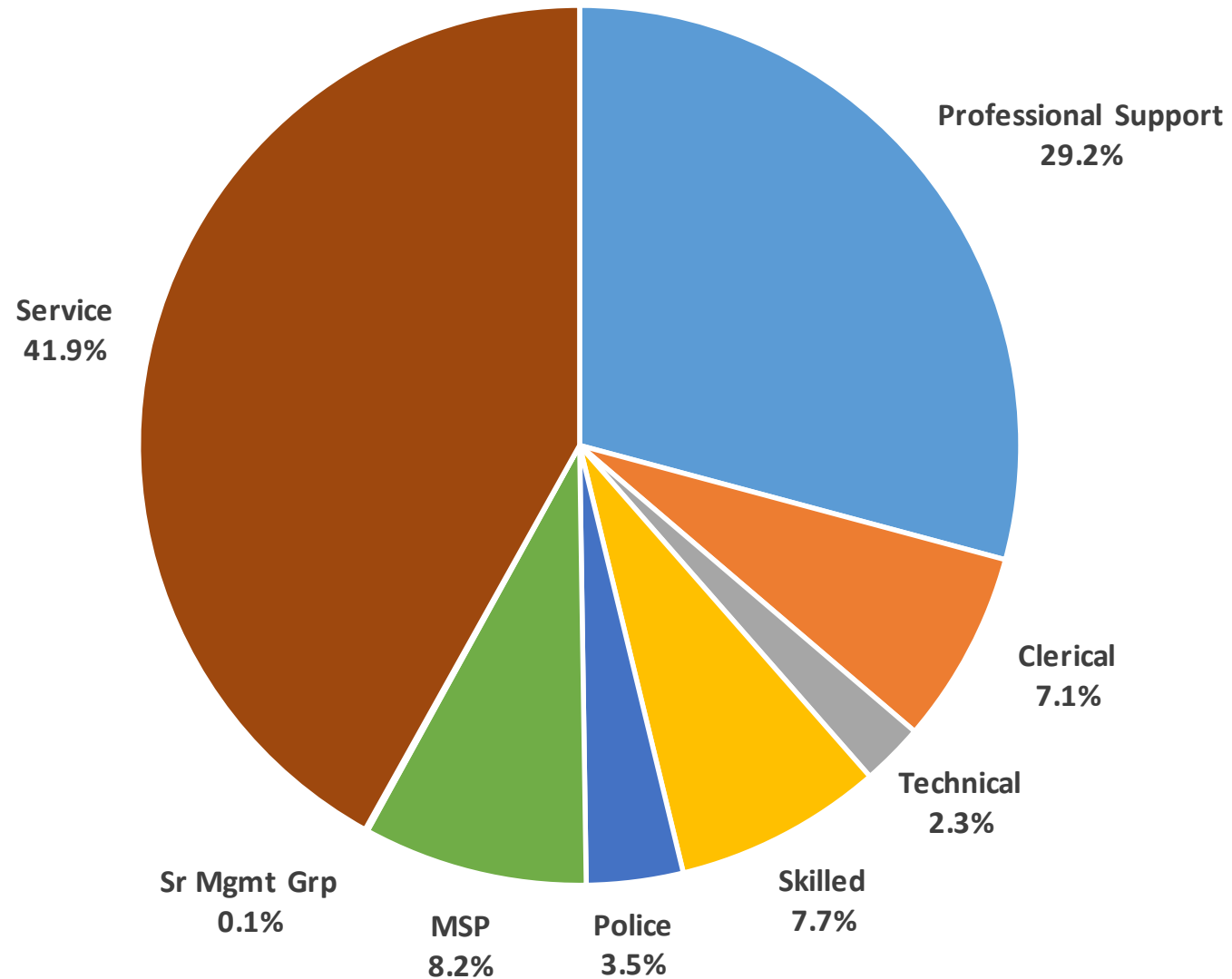
- Administrative & Residential Technology
- Business & Financial Planning
- Conference & Hospitality Services
- Distribution & Logistical Services
- Events Center
- Residential & Community Living
- Residential Dining Services
- Residential Operations
- The Club & Guest House
- Transportation & Parking Services
- UCSB Campus Store (Bookstore)
- University Center
- University Center Dining Services



# ADMINISTRATIVE SERVICES DIVISION STAFFING BY DEPARTMENT (1,456 TOTAL FTE, INCL. 433 STUDENT FTE, MAY 2017)

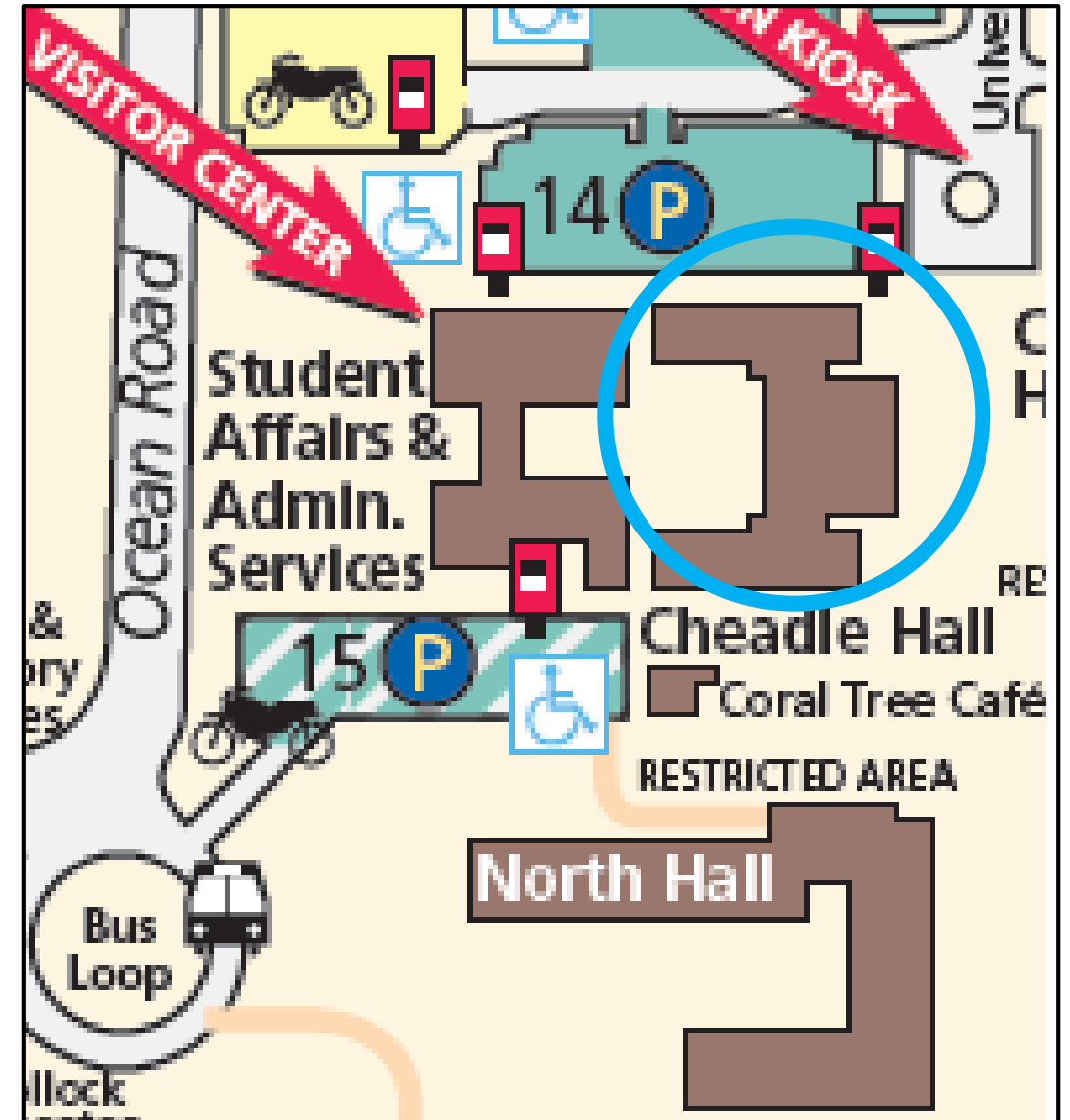


# ADMINISTRATIVE SERVICES DIVISION STAFF (1,045 HEADCOUNT, EXCL. STUDENTS, MAY 2017)



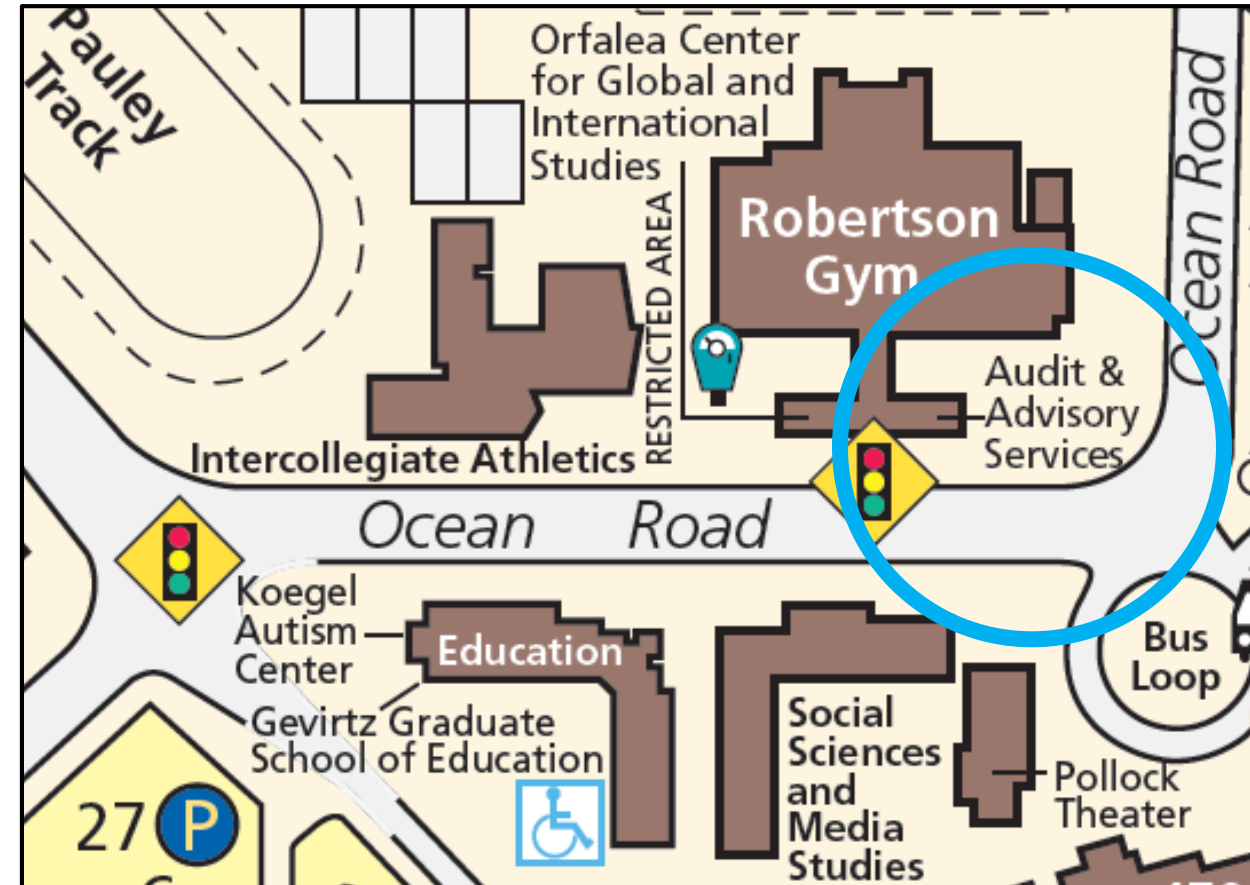
## Vice Chancellor's Office

- Cheadle Hall (1963), 4<sup>th</sup> floor, northwest side
- 1,518 ASF
- 5.8 FTE Career Staff
- Existing space is adequate for the foreseeable future (location, ASF, and condition)



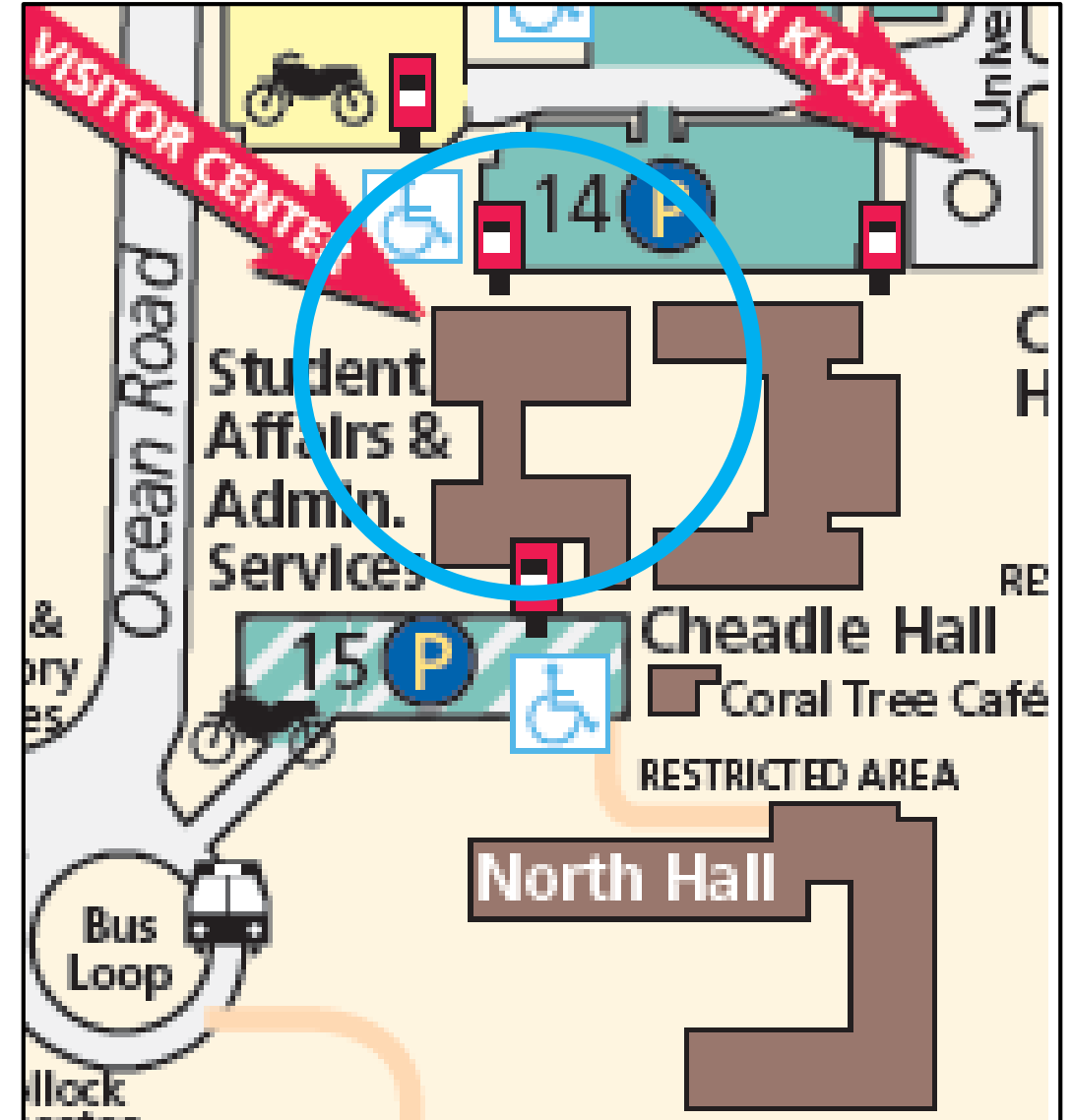
## Audit & Advisory Services

- Robertson Gymnasium Annex (1957)
- 1,387 ASF
- 7 FTE Career Staff
- Existing space is adequate for the foreseeable future (location, ASF, and condition)



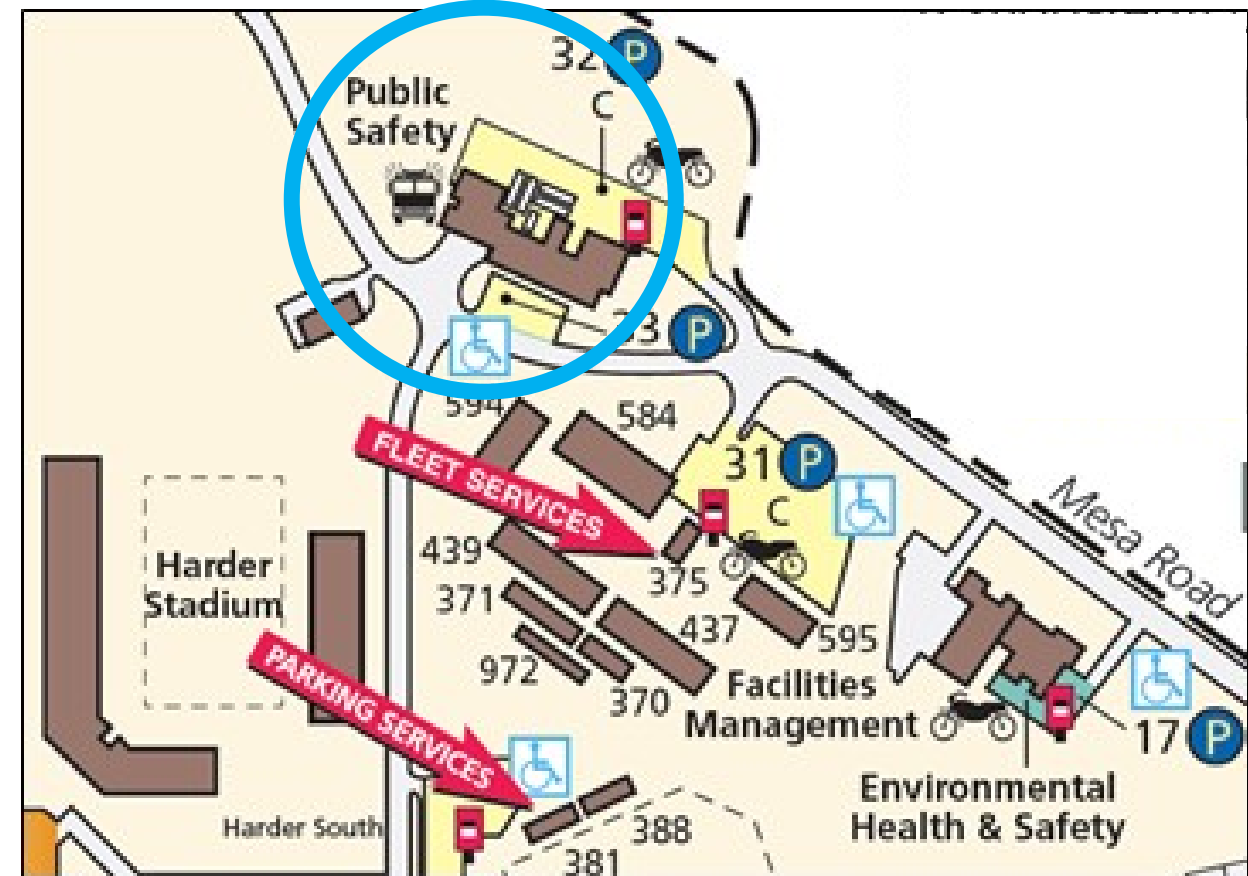
# Human Resources

- SAASB (1996), 3<sup>rd</sup> floor, north side
- 9,225 ASF
- 27.5 FTE Career Staff + 0.9 FTE Students
- ASAP needs discreet confidential location to meet clients (200-300 ASF)
- Other than ASAP, existing space is adequate for the foreseeable future (location, ASF, and condition)



## UC Police

- Public Safety Building (1967), shared with Communication Services and Santa Barbara County Fire Dept.
- 6,222 ASF
- 56.7 FTE Career Staff + 47.1 FTE Students (>100 CSO's Headcount)
- Existing space is INADEQUATE
  - × Location identified for other uses in LRDP
  - × ASF inadequate for current FTE
  - × Condition inadequate





# UC Police

- 9-1-1 Center
- Crime Reporting
- Campus Lost & Found
- Bicycle Storage
- Crime Investigations
- Training Facility
- CSO Shift Start



# UC Police

California law defines Police (and Fire) Stations as “Essential Services Buildings” with specific building design and construction standards

*“...essential services buildings, which shall be capable of providing essential services to the public after a disaster, shall be designed and constructed to minimize fire hazards and to resist, insofar as practical, the forces generated by earthquakes, gravity, and winds...”* Essential Services Buildings Seismic Safety Act of 1986 [CA HEALTH AND SAFETY CODE-DIV. 12.5 CH. 2. 16000 - 16023]

Federal regulations apply the FBI’s Criminal Justice Information Services (CJIS) Security Policy which also includes physically secure building requirements

*“...5.9 Policy Area 9: Physical Protection. Physical protection policy and procedures shall be documented and implemented to ensure CJI and information system hardware, software, and media are physically protected through access control measures.”* [CJISD-ITS-DOC-08140-5.6 (6/5/2017)]



# UC Police



Records Management



Storage



# UC Police



Supervisor's Office

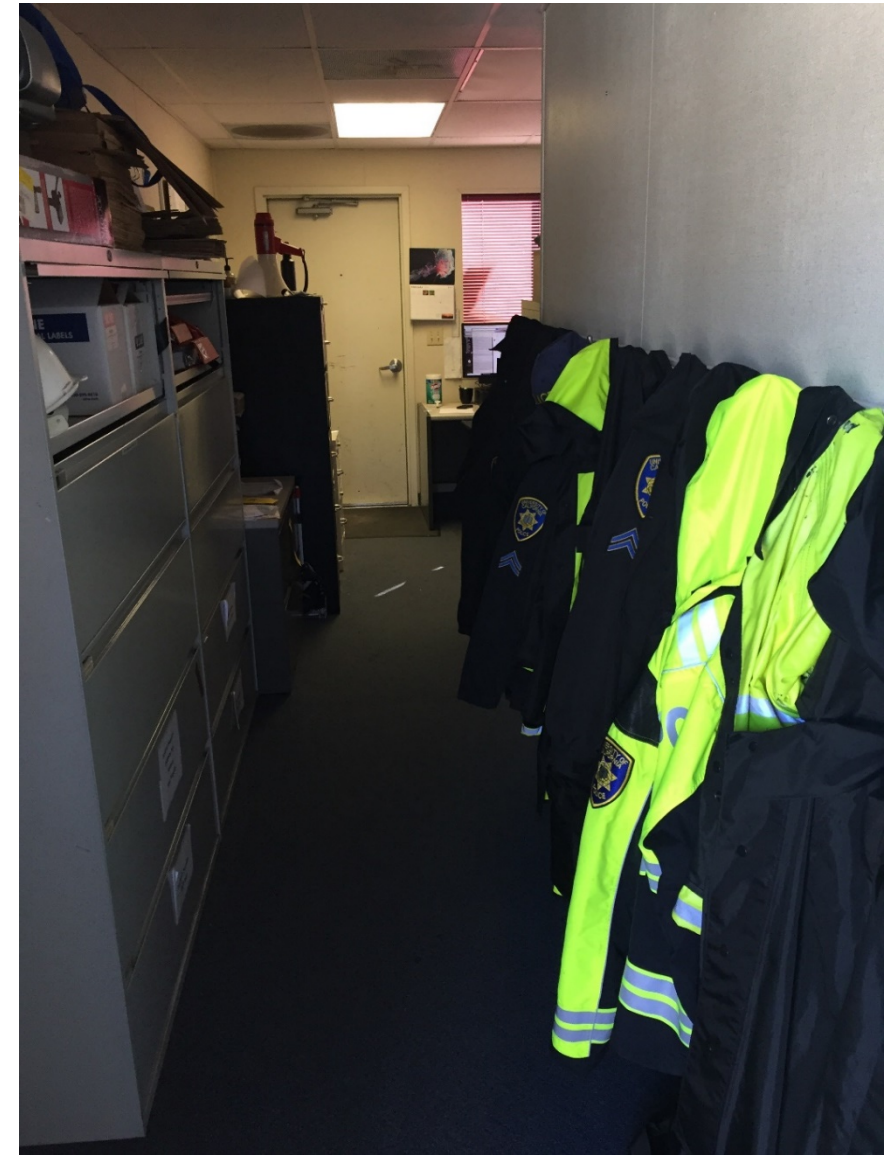


Equipment Room

## UC Police



Meeting Space



Paper Files & Wet Weather Gear Storage



## UC Police



Police Lobby & Restroom



Restroom for Entire Building Complex



Management Hallway



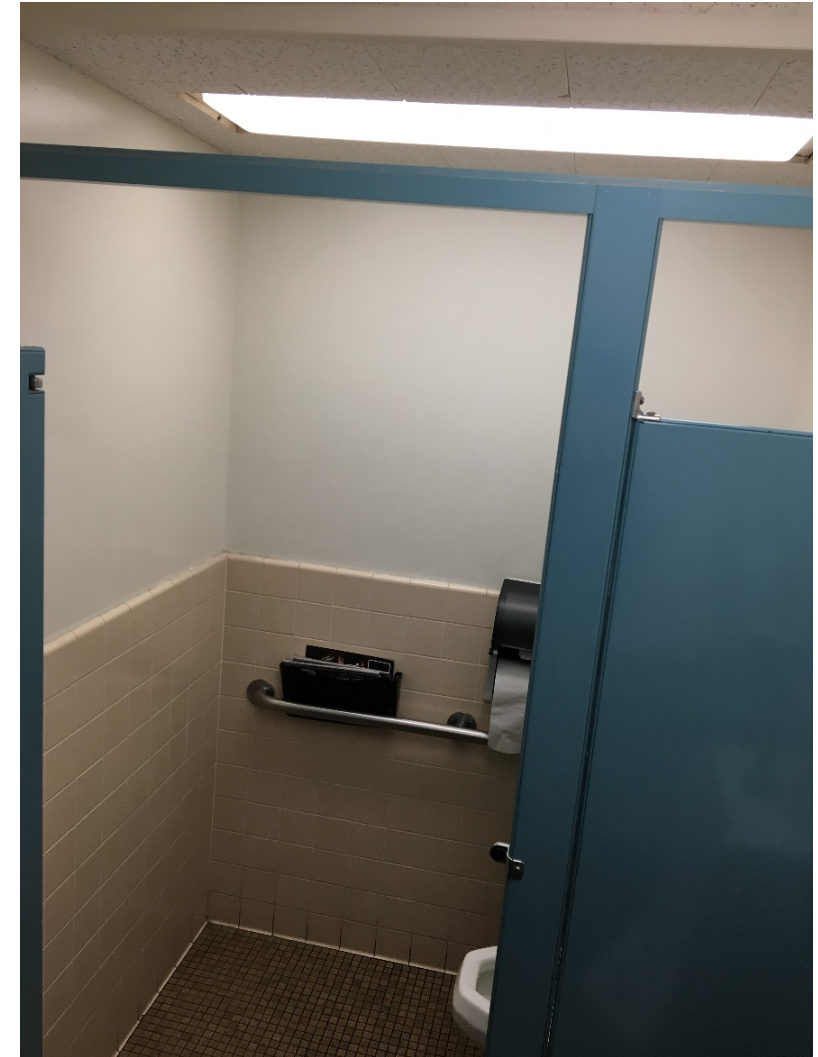
## UC Police



Single Urinal



Toilet & Urinal



Toilet

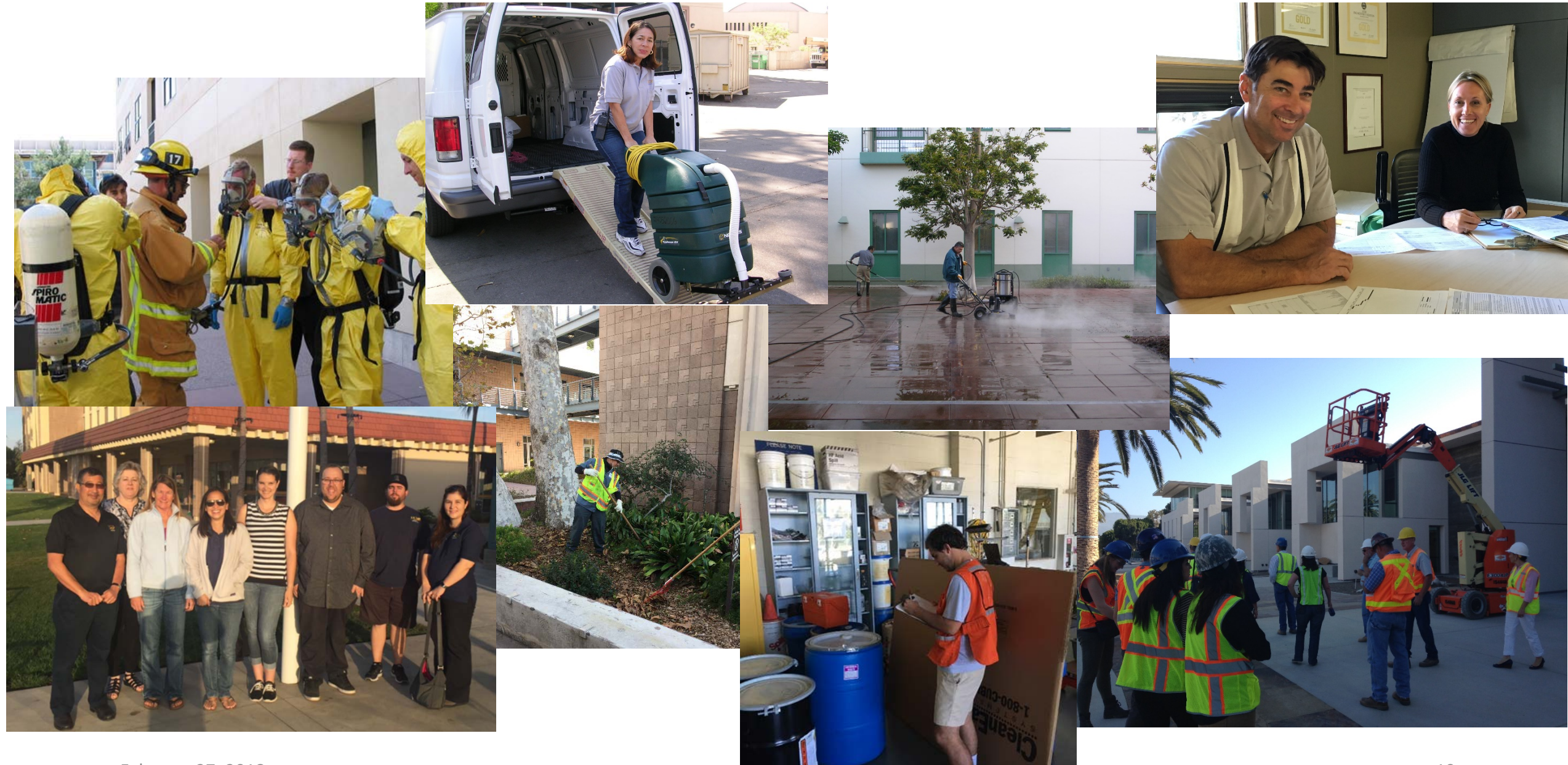


# Public Safety Team





# DFSS – Design, Facilities and Safety Services



February 27, 2018



# DFSS – Design, Facilities and Safety Services



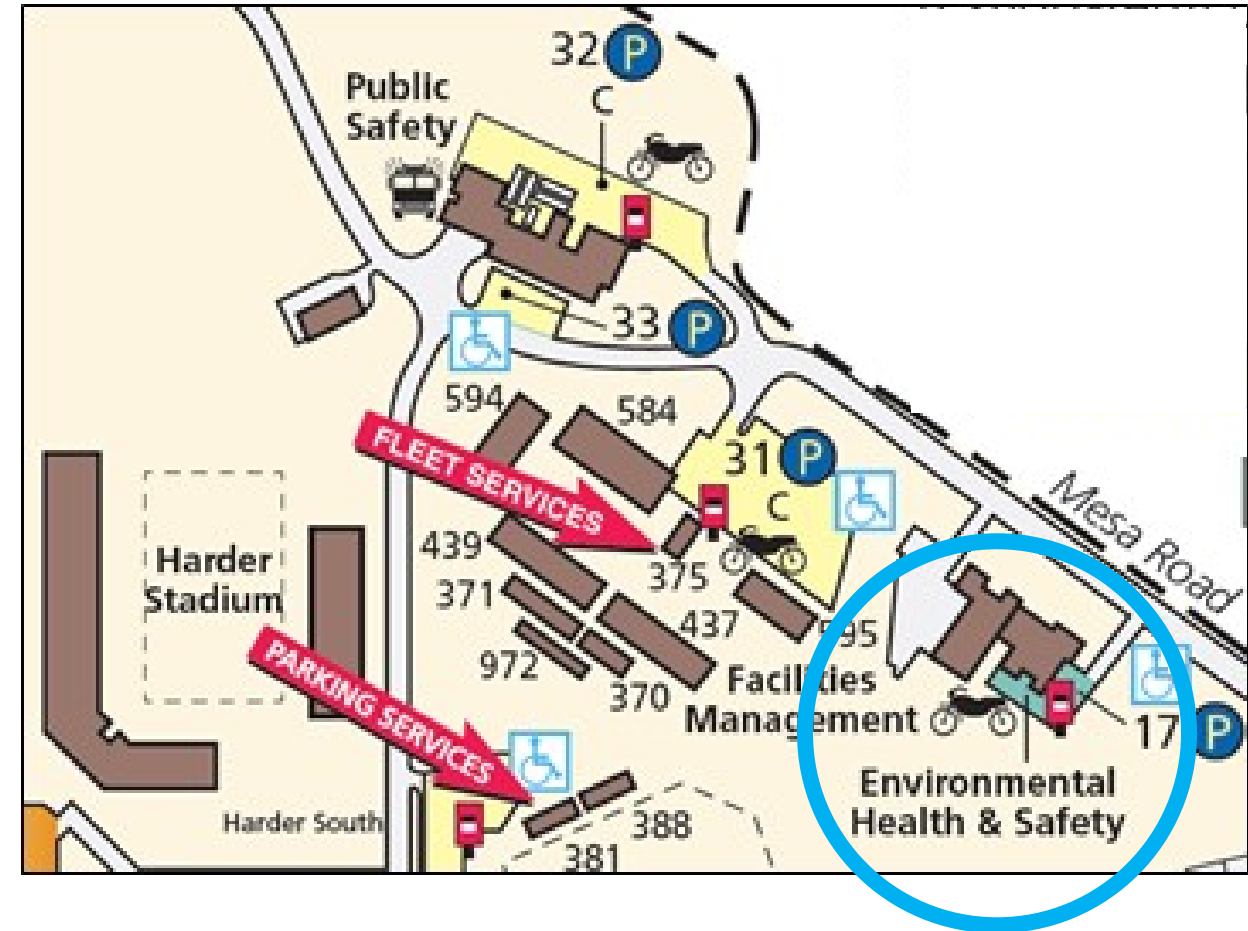
Building 437 & 439 – circa 1950



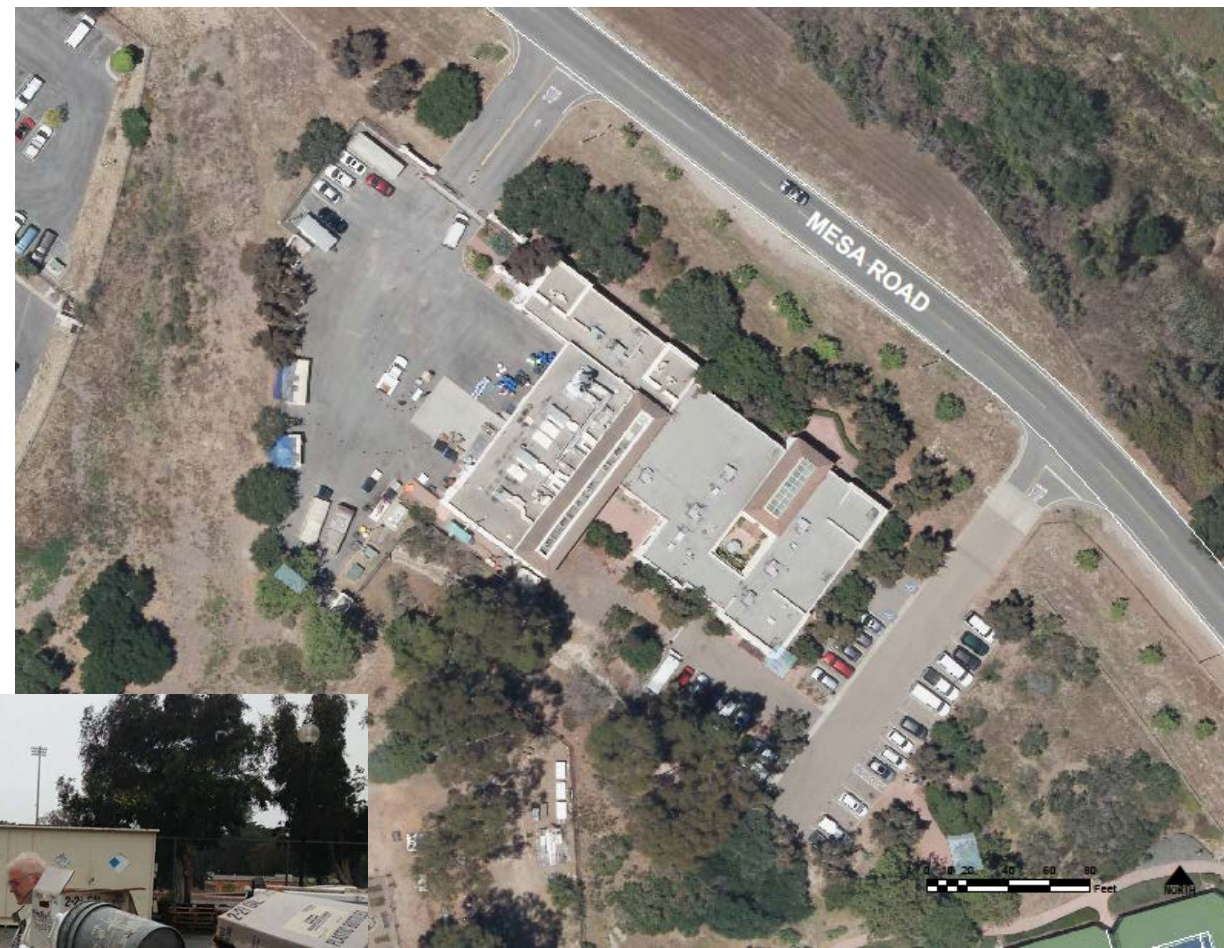


## DFSS – Environmental Health & Safety

- EH&S building (1992)
- 10,653 ASF
- 43.6 FTE Career Staff + 2.5 FTE Students
- Existing space is INADEQUATE
  - ✓ *Location adequate*
  - ✗ *ASF inadequate for current FTE*
  - ✓ *Condition adequate*



# DFSS – Environmental Health & Safety



## Hazardous Waste Yard

### Community

- 600,000 lbs. of Hazardous Waste

### Campus

- 1700 Hazardous Waste Pick-up Requests



Environmental Health & Safety Building



## DFSS – Environmental Health & Safety



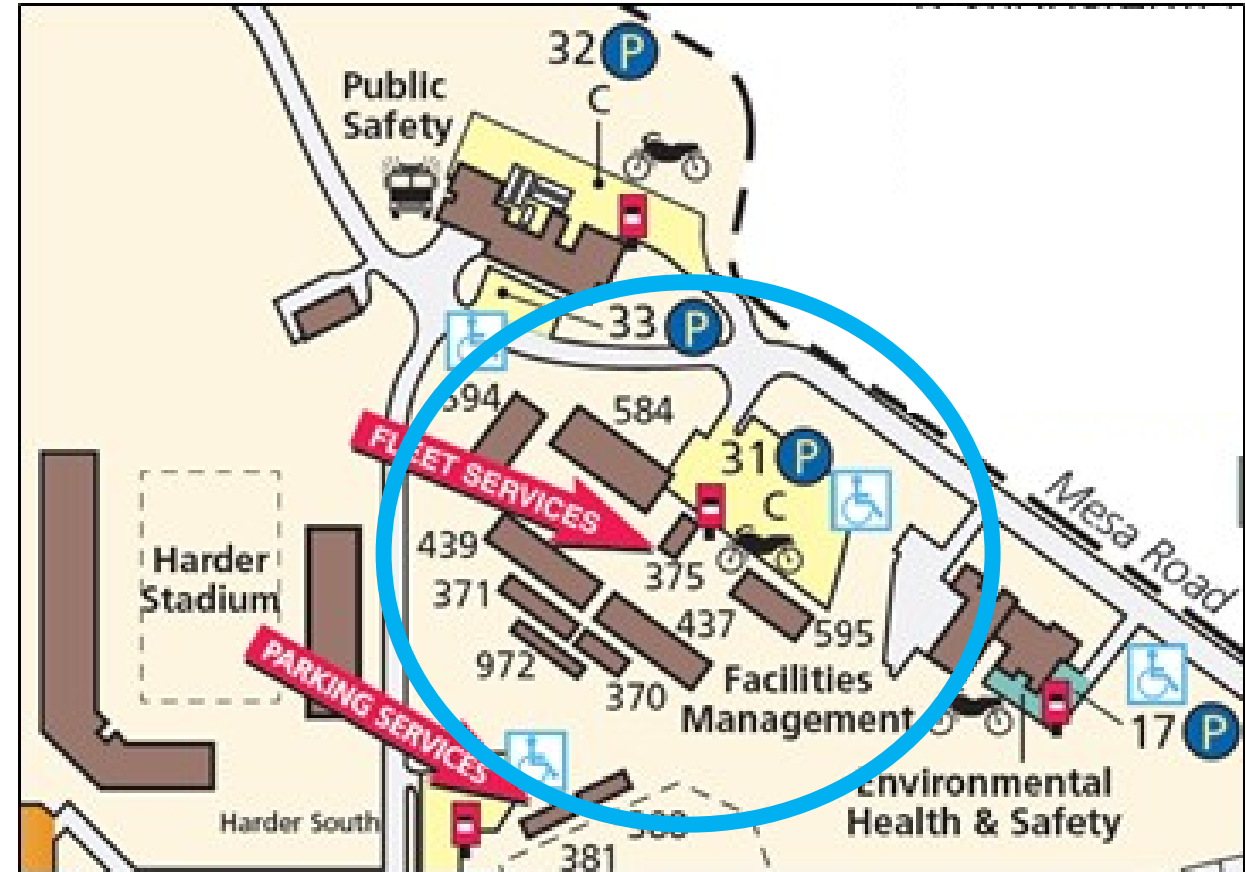
Environmental Health & Safety – Training Room & E.O.C.



Environmental Health & Safety – Communications Room

# DFSS – Facilities Mgmt., Design & Construction, Financial, Campus Planning

- FM Building 437 – 3,991 ASF (1943)
- FM Building 439 – 5,362 ASF (1943)
- FM Building 584 – 7,986 ASF (1967)
- FM Building 594 – 4,375 ASF (1974)
- FM Trailer 370 – 2,690 ASF (1990)
- FM Trailer 371 – 2,652 ASF (1978)
- FM Trailer 972 – 2,634 ASF (1994)
- 231.8 FTE Career Staff + 3.9 FTE Students
- Existing space is INADEQUATE
  - × Location identified for other uses in LRDP
  - × ASF inadequate for current FTE and operational requirements
  - × Condition inadequate and in need of replacement to meet needs of depts.



## DFSS – Facilities Mgmt., Design & Construction, Financial, Campus Planning

- Administrative Office – 21,582 ASF
- Office Service – 1,767 ASF
- Conference Room – 1,503 ASF
- Central Computer/Telecomm – 218 ASF
- Central Computer/Telecomm Service – 102 ASF
- Field Building – 1,566 ASF
- Shop - General and Research – 5,982 ASF
- Shop Service- General & Research – 99 ASF
- Storage - General and Research – 11,666 ASF
- **Total – 44,485 ASF** (excluding inactive area)



# DFSS – Business & Financial Planning and Campus Planning & Design



Trailer 972



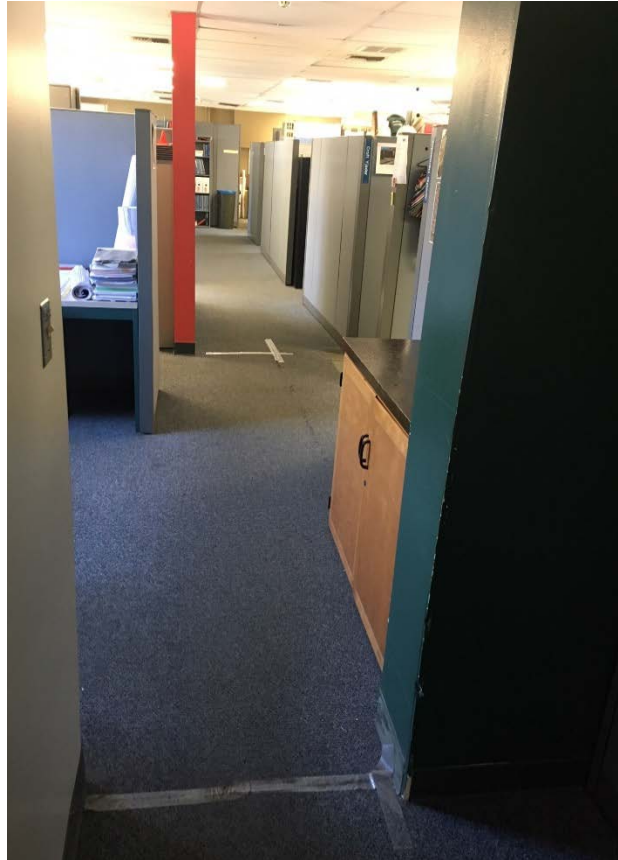
Trailer 972



Trailer 972



# DFSS – Design & Construction Services





# DFSS – Facilities Management

## *Stockroom*



Building 584 - Stockroom



Stockroom Storage - Containers



Stockroom Storage – Vehicles, Forklifts

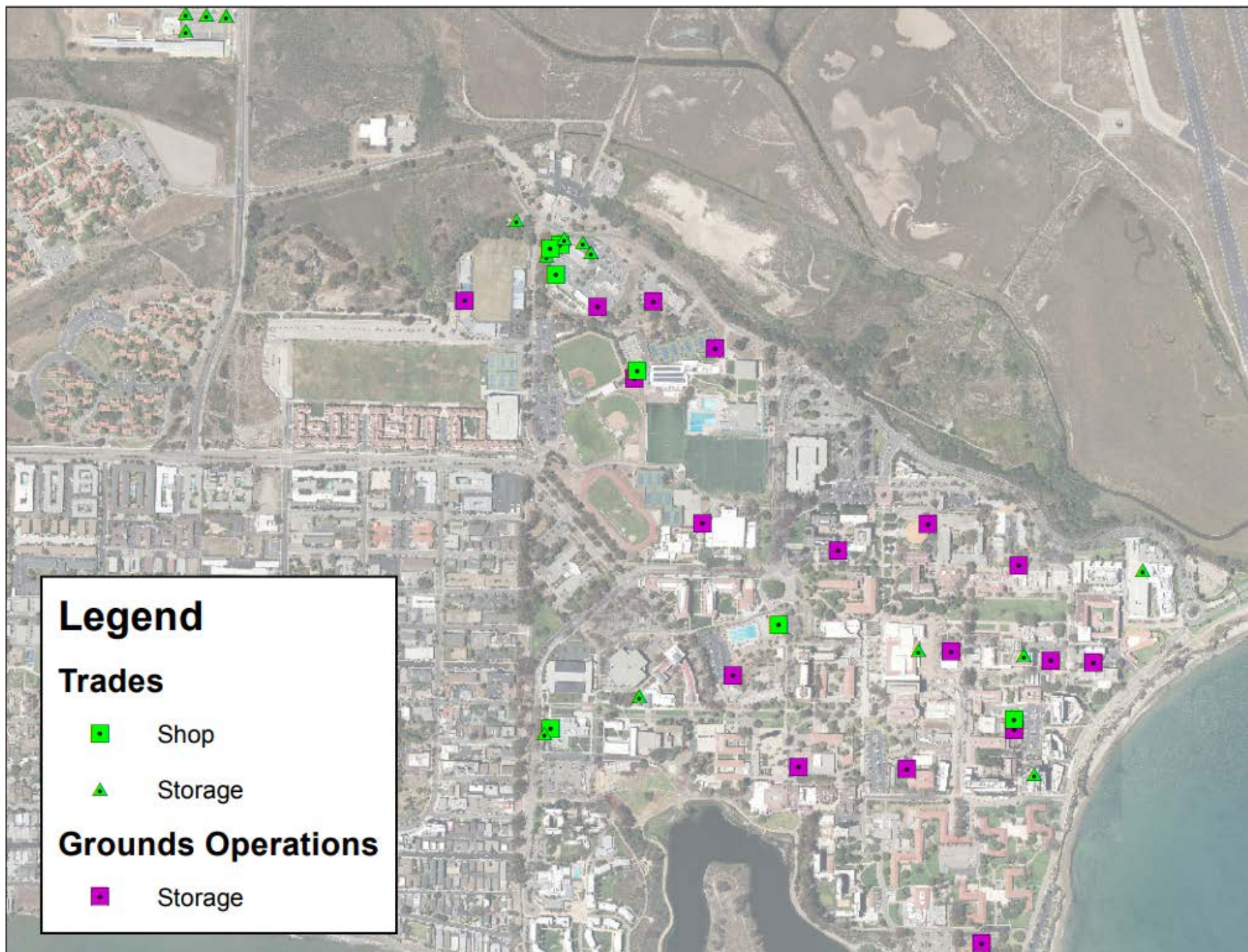


Stockroom Storage - Containers



Stockroom Storage – Filters







# DFSS – Facilities Management

## *Grounds Storage Sheds*





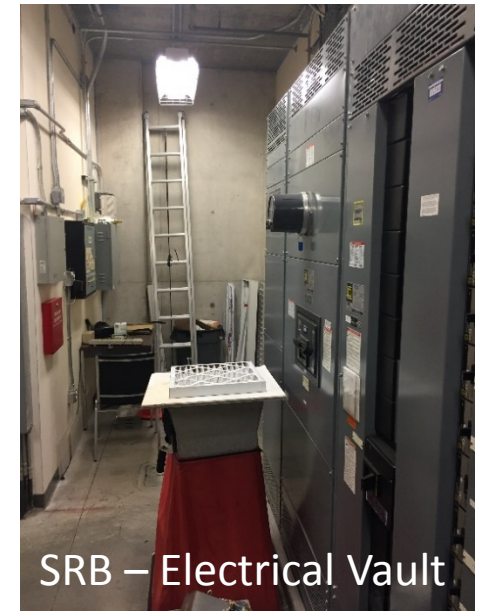
# DFSS – Facilities Management

## *Custodial Space*





# DFSS – Facilities Management



FM Yard – Materials Storage

SRB – Mechanical Room

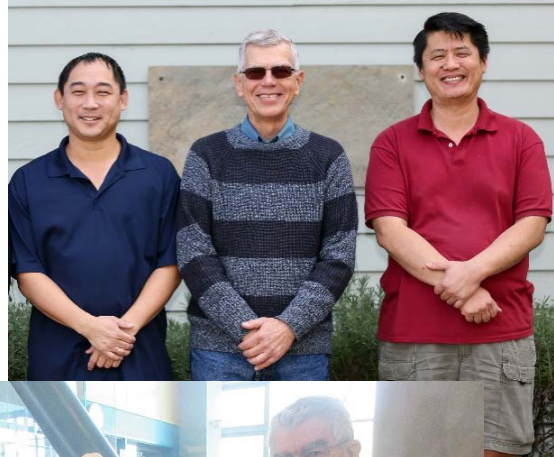
Building 802- WWII Munitions Bunker  
Grounds Equipment Repair

February 27, 2018

UCSB

Administrative Services Division







## HDAE – Residential & Community Living

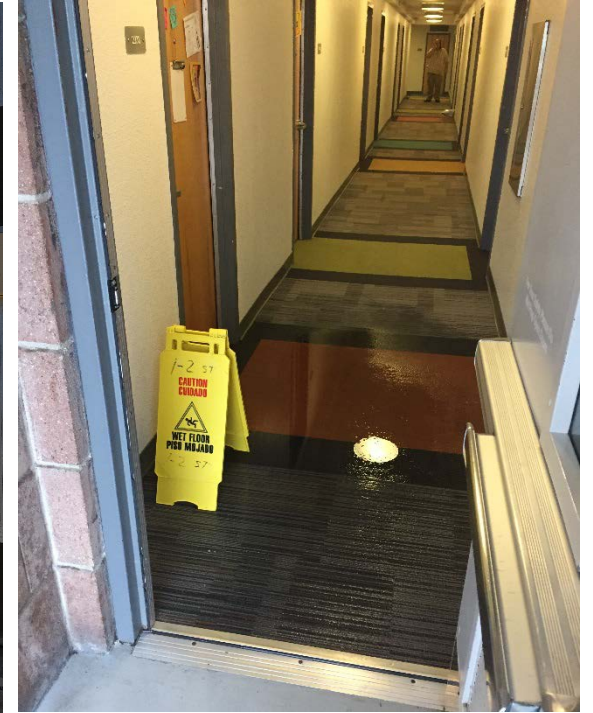
- Bldg 235 (2002)
- 1,800 ASF
- 9 career staff + 2 student staff
- Existing space is **INADEQUATE**
  - ✗ *This space is the second temporary building occupied by RCL and was installed to make room for the Life Science Building*
  - ✗ *Temporary building never intended as permanent office space*
  - ✗ *Improved office design to accommodate staff and enhance efficiencies*



## HDAE – Residential & Community Living

- Santa Catalina (860) Fitness Center and then Exterior Renewal & MEP\* retrofit (window replacement, paint, masonry sealing) and kitchen renovation for Campus Dining
- San Rafael Tower (586) & Clusters (587) exterior renewal and MEP\* retrofit
- Manzanita Village (877-893) MEP\* retrofit, bathrooms, flooring
- San Miguel (553) residence hall MEP\* retrofit
- San Nicolas (561) residence hall MEP\* retrofit

\*Mechanical, Electrical & Plumbing





## HDAE – Residential & Community Living

- Storke Family Student Housing (758-793) exterior renewal phase 2 – painting, balconies, railings
- West Campus Family Student Housing (701-737) exterior renewal phase 2 - painting, roofing
- Santa Ynez Apartments (805-825) exterior renewal – paint, balconies, window replacement
- Westgate Apartments (947) MEP\* retrofit, fire safety upgrades, kitchens, bathrooms, exterior renewal

\*Mechanical, Electrical & Plumbing





## HDAE – Residential Dining Services

- Ortega dining commons (542) chiller install and window replacement for dining area
- De La Guerra dining commons (549) MEP\* retrofit, boiler and chiller replacement

\*Mechanical, Electrical & Plumbing





# HDAE – Transportation & Parking Services

## Parking Services

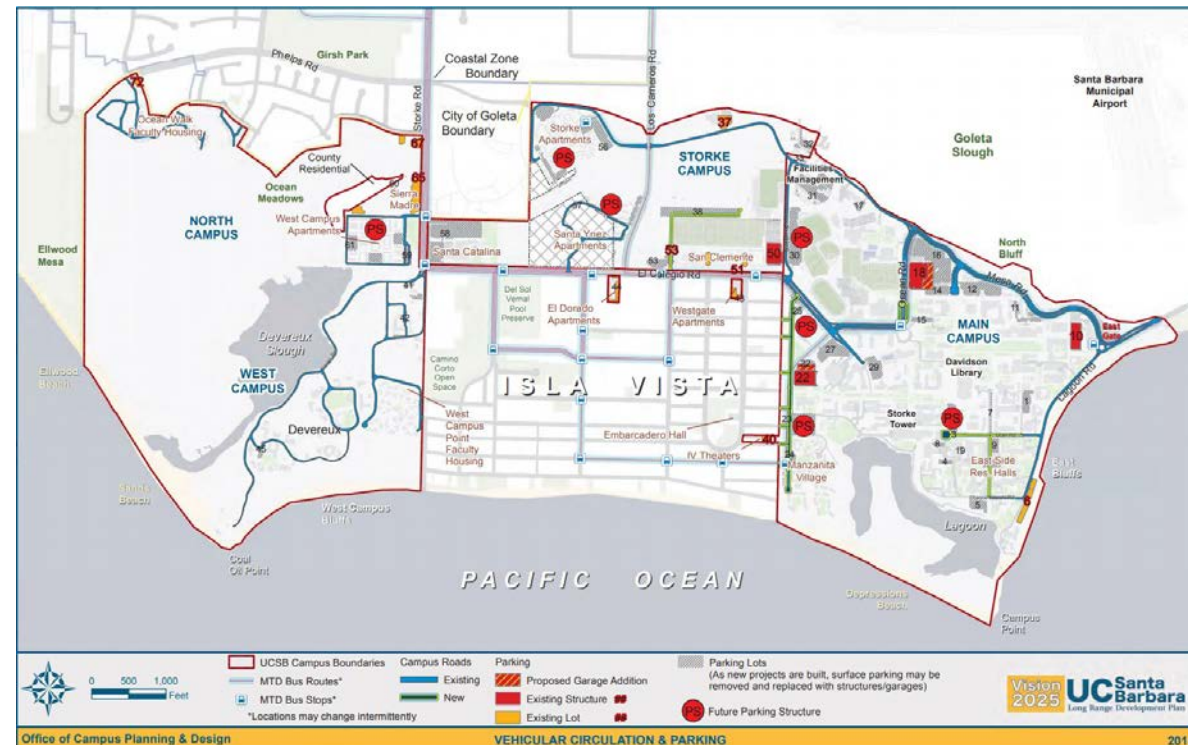
- Bldgs. 381 & 388 (1993)
- 3,388 ASF
- 20 career staff + 5-10 student staff/shift
- Existing space is **INADEQUATE**
  - ✗ Lobby area for protection from the elements (sun, rain, wind) and create a more welcoming customer environment
  - ✗ Expanded service windows to combine Transportation Alternatives Program services alongside Permit Sales
  - ✗ Improved back office design to enhance collaborations across units (permit sales, enforcement, event services, TAP)
  - ✗ Secure cash-handling space



# HDAE – Transportation & Parking Services

## Parking Services – Parking Structure Development

- Sustain parking at levels consistent with the LRDP
  - ✗ *Improve parking capacity on the core campus*
  - ✗ *Provide replacement stalls for flat parking lots lost, and slated to be lost, due to building development*





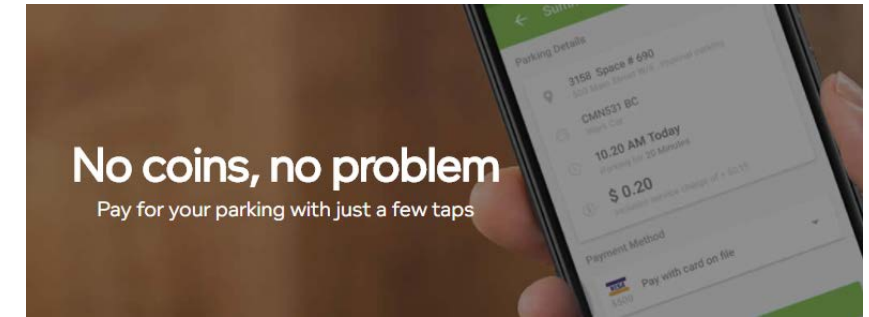


Lot 12: Current site of Mosher Alumni House & future site of Henley Hall

# HDAE – Transportation & Parking Services

## Parking Services – Virtual Permit Technology

- License Plate becomes parking pass
- Allows permit holders to switch vehicles without the worry of displaying a physical pass
- Allows visitors to purchase parking permit and add time via kiosk, phone, or smartphone app
- Improves compliance through added efficiency of parking enforcement
- Provides data for lot occupancy signage and integration with web and parking apps
- Provides improved data for lot usage analysis and planning



### Parking at a glance

PayByPhone is excited to be one of only 44 apps in the world launched with the Apple Watch.

[Find out more](#)



# HDAE – University Center (UCen)

## University Center

- Thermal and moisture protection (roofing, waterproofing)
- Door and window replacement (doors, frames, glazing)
- Finishes (carpet, tile)
- Elevators
- Fire suppression system (sprinkler, devices, main panel)
- Plumbing (piping, fixtures, heaters, lift stations)
- Heating, ventilation, air conditioning
- Electrical (main panel, lighting retrofits)

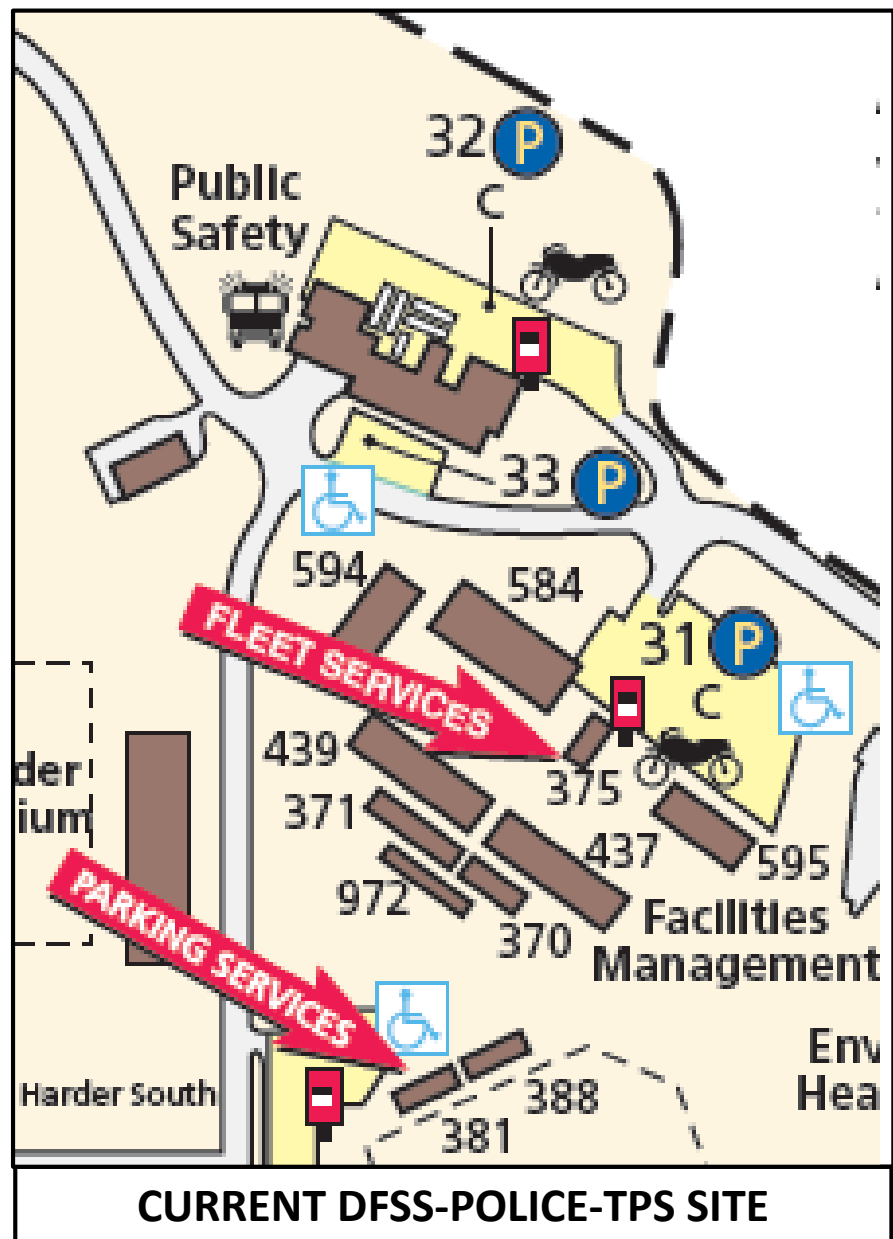
## UCSB Campus Store (Bookstore)

- Upstairs renovations
- New cash systems (in 2022)

## University Center Dining

- Kitchen remodel
- The Arbor storage







BUDGET & PLANNING SPACE DATABASE					
Space Department	Count of Room Number	Sum of Room Area (ASF)	Increase in Room Area (%)	Increase in Room Area (ASF)	Notes
<b>Core Funded Space</b>					
VC Admin Services	10	1,518	0%	0	space is adequate in condition, amount, location
Audit & Advisory Services	9	1,387	0%	0	space is adequate in condition, amount, location
Human Resources	33	9,225	0%	0	space is adequate in condition, amount, location
Police	44	6,222	220%	14,000	space is in inadequate condition and amount to meet dept. reqts.; site designated for housing in LRDP
Non-Inst - Fire Dept	16	7,317	n.a.	n.a.	space is in inadequate condition, adequate amount to meet dept. reqts.; site designated for housing in LRDP
DFSS-Environmental Health & Safety	42	11,002	10%	1,100	space is in adequate condition and location, inadequate amount to meet dept. reqts.
DFSS-FM-DCS-Planning-Financial	134	44,485	53%	24,000	space is in poor condition, inadequate amount to meet dept. reqts.; site designated for housing in LRDP
HDAE-Transportation Services	19	5,329	0%	0	space is in adequate condition, amount, location; site designated for housing in LRDP
HDAE-Distribution & Logistical Svcs.	15	18,902	0%	0	
HDAE-Mail Services	2	2,612	0%	0	space is inadequate based on increase in staff and student FTE
HDAE-Receiving	1	995	0%	0	space is inadequate based on increase in staff and student FTE
<b>Subtotal</b>	<b>325</b>	<b>108,994</b>		<b>39,100</b>	
<b>Partially Core Funded Space (HDAE)</b>					
Events Center	46	51,028	0%	0	aging infrastructure is in poor condition; adequate amount, location
<b>Non-Core Funded Space (HDAE)</b>					
University & Community Hous. Serv.	14	1,615		0	adequate amount, location; A.S. building renovation project proposed
The Club	68	19,720		0	space is newly renovated
Guest House	46	7,766		0	space is newly constructed
Dining Services	67	77,874		0	kitchen space and catering prep in poor condition
Residential Life	11	1,639		0	inadequate space, located in temporary trailer
Residential Operations (Maintenance)	131	24,910		0	space is in good condition but inadequate to serve resident population
Student Housing Staff Qtrs	108	11,218		0	space is inadequate for number of FTE employeeed
Student Housing	5,189	1,756,517	34%	600,000	single UG/Grad hsg. is adequate; family hsg. is in poor condition; add'l 3,500 beds needed to comply with LRDP
Sierra Madre Staff/Faculty Housing	45	40,194		0	space is newly constructed; LRDP requires additional unit for each new faculty/staff member
Parking Services	24	3,970	15%	596	space is in poor condition, inadequate amount to meet dept. reqts.; site designated for housing in LRDP
University Center	192	119,873		0	aging infrastructure is in poor condition, adequate amount, location; A.S. building renovation project proposed
<b>Subtotal</b>	<b>5,895</b>	<b>2,065,296</b>		<b>600,596</b>	
<b>Total</b>	<b>6,266</b>	<b>2,225,318</b>		<b>639,696</b>	